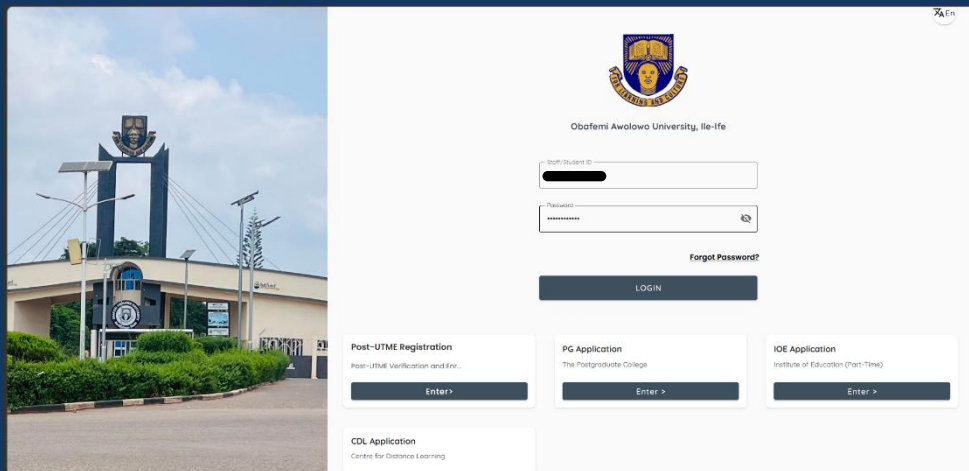


Student Portal Login & Course Registration Guide

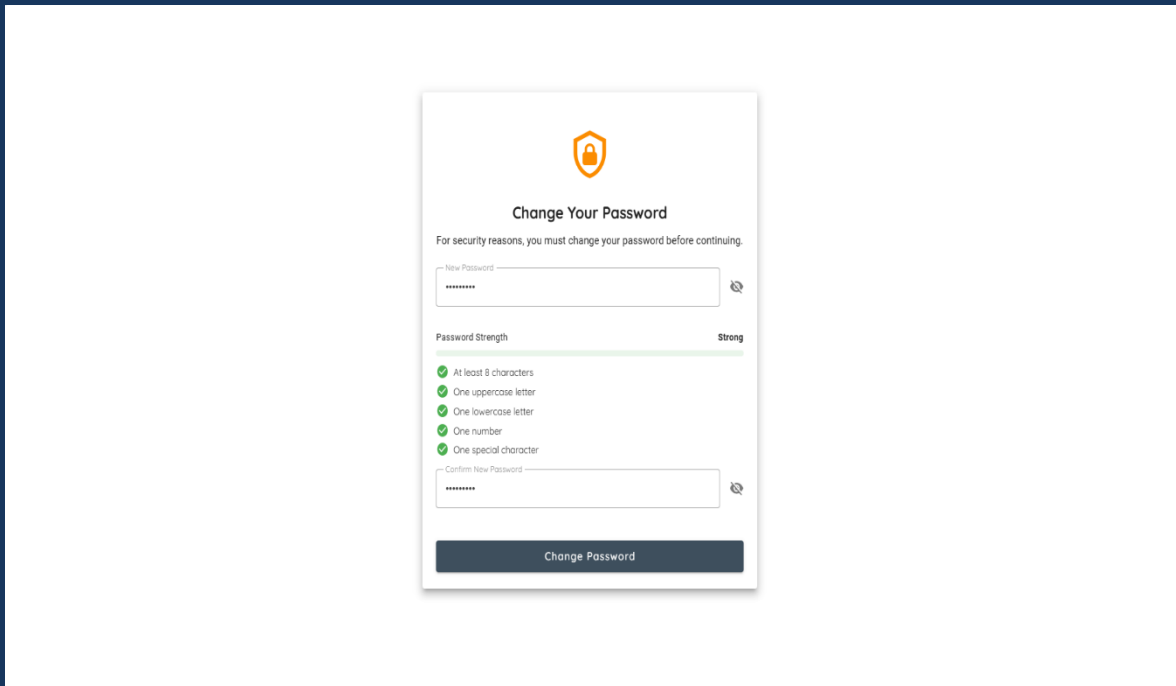
Step 1: Login to the Portal

Enter your Matriculation Number as both your Username and Password, then click Login.

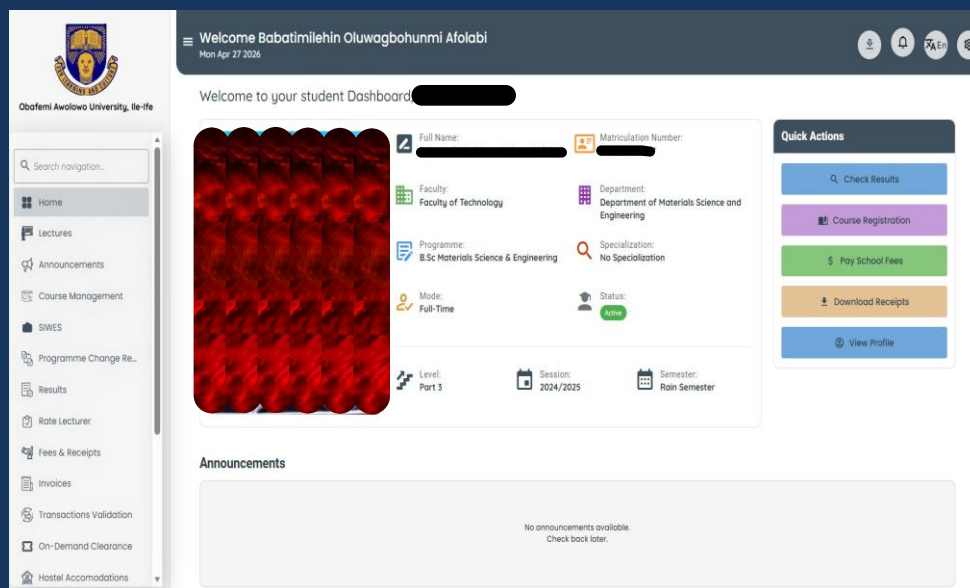


Step 2: Change Your Password

Create a new password that includes at least 8 characters, one uppercase letter, one lowercase letter, one number, and one special character.



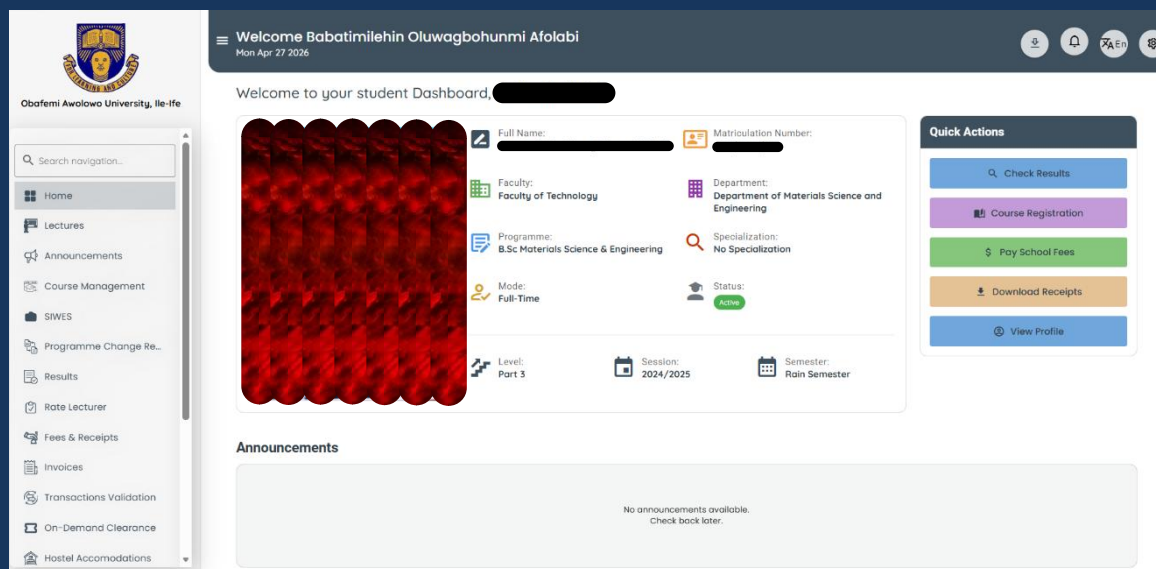
Step 3: Access Your Dashboard



After changing your password, you will be redirected to your dashboard where your profile details are displayed.

Step 4: Navigate to Course Registration

Click on Course Registration under Quick Actions or navigate through Course Management on the side menu.



Step 5: Add Courses

Click on the “Add” button to select the courses you will be taking for the semester.

Note: You must have completed payment of your school fees for the session before accessing this page. If you have not made payment, please do so to gain access.

STUDENT DASHBOARD / COURSE

Select Semester
Rain

My Prescribed Courses 2024/2025 Academic Session

Rain Semester

Course Code	Course Title	Credit Unit	Semester	Course Status	options
AGE302	Statistics for Engineers	2	Rain	C	Add
CHE306	Engineering Analysis II	3	Rain	C	Add
MSE302	Introduction to Crystallography	2	Rain	C	Add
MSE304	Fuels, Refractories & Furnace Technology	2	Rain	C	Add
MSE306	Materials Testing	2	Rain	C	Add
MSE308	Mineral Processing	2	Rain	C	Add
MSE310	Electrochemistry and Chemical Kinetics	2	Rain	C	Add
MSE312	Physical Metallurgy I	2	Rain	C	Add
MSE314	Principles of Materials Deformation	2	Rain	C	Add
MSE322	Physics of Materials	2	Rain	C	Add

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Step 6: Submit Courses

After selecting your courses, scroll to the bottom of the page and click on 'Submit Added Courses Form' at the left-hand corner. Then wait for your courses to be approved.

Submit Added Course Form

Selected Courses (19 courses, 0 units)

Rain Semester

Course Code	Course Title	Credit Unit	Semester	Course Status	Approval Status	Approval Remark	Elective Group	options
AGE302	Statistics for Engineers	2	Rain	C				Drop
MSE302	Introduction to Crystallography	2	Rain	C				Drop
MSE304	Fuels, Refractories & Furnace Technology	2	Rain	C				Drop
MSE306	Materials Testing	2	Rain	C				Drop
MSE308	Mineral Processing	2	Rain	C				Drop
MSE310	Electrochemistry and Chemical Kinetics	2	Rain	C				Drop
MSE312	Physical Metallurgy I	2	Rain	C				Drop
MSE314	Principles of Materials Deformation	2	Rain	C				Drop
CHE306	Engineering Analysis II	3	Rain	C				Drop
MSE322	Physics of Materials	2	Rain	C				Drop

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Click here to continue:

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