

OBAFEMI AWOLOWO UNIVERSITY, ILE-IFE
EXAMINATIONS AND RECORDS DIVISION

Wednesday, 9th August, 2017

NOTICE ON EXAMINATION REGULATIONS

The 2016/2017 Harmattan Semester Examinations hold from Monday, 14th August to Saturday, 2nd September, 2017. All candidates are hereby advised to please note the following regulations guiding the examinations, the breach of which will attract appropriate disciplinary action by the University.

(a) Candidates must present themselves at such University Examinations for which they registered. Candidates who fail to do so for reasons other than illness or accidents shall be subject to necessary sanctions under the University Examinations Regulations.

(b) When a student falls ill during examination he should first report to the Director, Medical and Health Services before attending any hospital outside the University. A report of sickness should be made to the Registrar within a week and a medical certificate for validation of his illness within 3 weeks.

(c) A candidate shall not be allowed during an examination to communicate by word or otherwise with any other candidates nor shall he/she leave his/her place except with the consent of an invigilator. Should a candidate act in such way to disturb or inconvenient other candidates, he shall be warned and if he persists he may, at the discretion of the invigilator, be excluded from the examination room.

(d) No candidate shall be allowed to enter an examination room later, or to leave an examination room earlier than **30 minutes** after the beginning of an examination session.

(e) Candidates who arrive late shall not be allowed extra time.

(f) It shall be an examination offence for any student, staff or any person whosoever to impersonate a candidate in any University Examination.

(g) No candidate shall take into an examination room, or have in his/her possession during an examination any book or paper or printed or written documents, whether relevant to the examination or not, unless specifically authorized to do so. An invigilator has authority to confiscate such documents.

(h) Mobile phones are not allowed in examination halls

(i) A candidate shall not remove from an examination room any papers, used or unused, except the question paper and such book and papers, if any, as he/she is authorized to take into the examination room.

(j) Candidates shall comply with all “direction to candidates” set out on an examination answer book or other examination materials supplied to them. They shall also comply with direction given by an invigilator.

(k) Candidates shall not write on any paper other than the examination answer books. All rough work must be done in the answer books and crossed out neatly. Supplementary answer books, even if they contain only rough work must be tied inside the main answer books.

(l) When leaving the examination room, even if temporarily, a candidate shall not leave his/her written work on the desk but shall hand it over to an invigilator. Candidates are responsible for the proper return of their written work.

(m) Any candidate or staff who attempts in any way to unlawfully have or give pre-knowledge of an examination question or to influence the marking of scripts or the award of marks by the University Examiner shall be subjected to disciplinary action by the appropriate authority of the University.

(n) Any candidate suspected of examination malpractice shall be required to submit to the invigilator a written report immediately after the paper. Failure to make a report shall be regarded as a breach of discipline.

Note: Candidates MUST wear their ID Cards to examination rooms (*otherwise such candidates shall not be allowed to write the examination*).

WISHING YOU VERY SUCCESSFUL EXAMINATIONS.

SIGNED

A. J. Y. Onioko (Principal Assistant Registrar,
Examinations and Records Division)